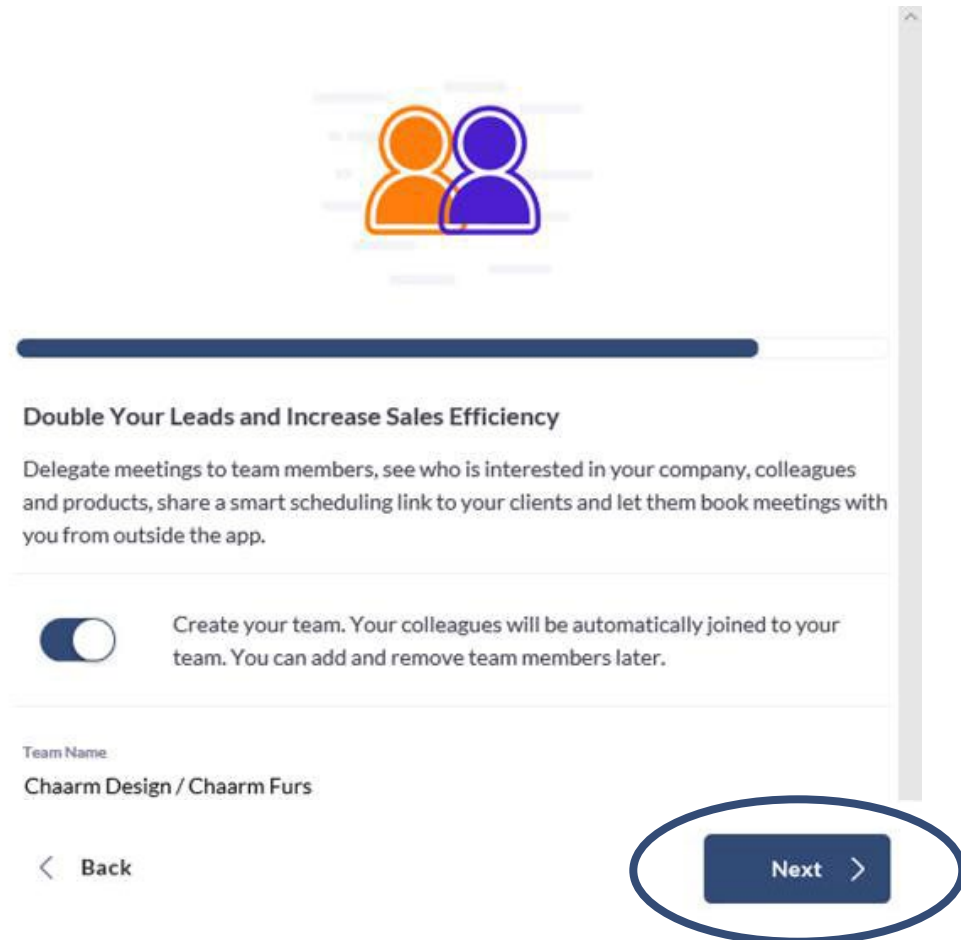


# How to create a Team?

Upon first login, you will see the below message prompting you to create your team. Make sure that the company name is correct, and click "**Next**"!



The screenshot shows a mobile app interface for creating a team. At the top, there is an icon of two people, one orange and one purple. Below this is a blue progress bar. The main heading is "Double Your Leads and Increase Sales Efficiency". The text below reads: "Delegate meetings to team members, see who is interested in your company, colleagues and products, share a smart scheduling link to your clients and let them book meetings with you from outside the app." There is a toggle switch that is currently turned on, with the text "Create your team. Your colleagues will be automatically joined to your team. You can add and remove team members later." Below this is a "Team Name" field containing the text "Chaarm Design / Chaarm Furs". At the bottom left is a "Back" button with a left arrow, and at the bottom right is a "Next" button with a right arrow, which is circled in blue.

After logging in, click on "**Teams**" on the upper right of the page. You will then be prompted to add your Team members.

