

How to view my personal schedule?

- On the main/homepage, click **"My Schedule"** on the left navigation panel.
- All meetings (accepted, pending, awaiting approval), will show here as well as any sessions you've added to your schedule.
- You can **filter** your view by date or meeting status (accepted, pending, awaiting response, denied).

The screenshot displays the WWINDOW Shopping app interface. At the top, there is a search bar and navigation icons for Home, Notifications (with a '3' badge), and Profile. The left navigation panel includes a 'My Schedule' option, which is circled in blue and has an orange arrow pointing to it. The main content area features a 'My Schedule' header with two filter dropdowns: 'Dates' and 'Meeting Status', both circled in orange with an orange arrow pointing to them. Below the filters, the schedule is shown for 'Monday 13 July' and 'Sunday 2 August'. The Monday entry shows a meeting with Ashley Roina from Clarion Events, scheduled for 10:00am to 10:30am in a virtual meeting room. The Sunday entry shows a webinar titled 'WWINDOW Shopping Webinar 1' on the GRIP Platform, hosted by Jen Cullen Williams, scheduled for 5:15pm to 6:16pm.