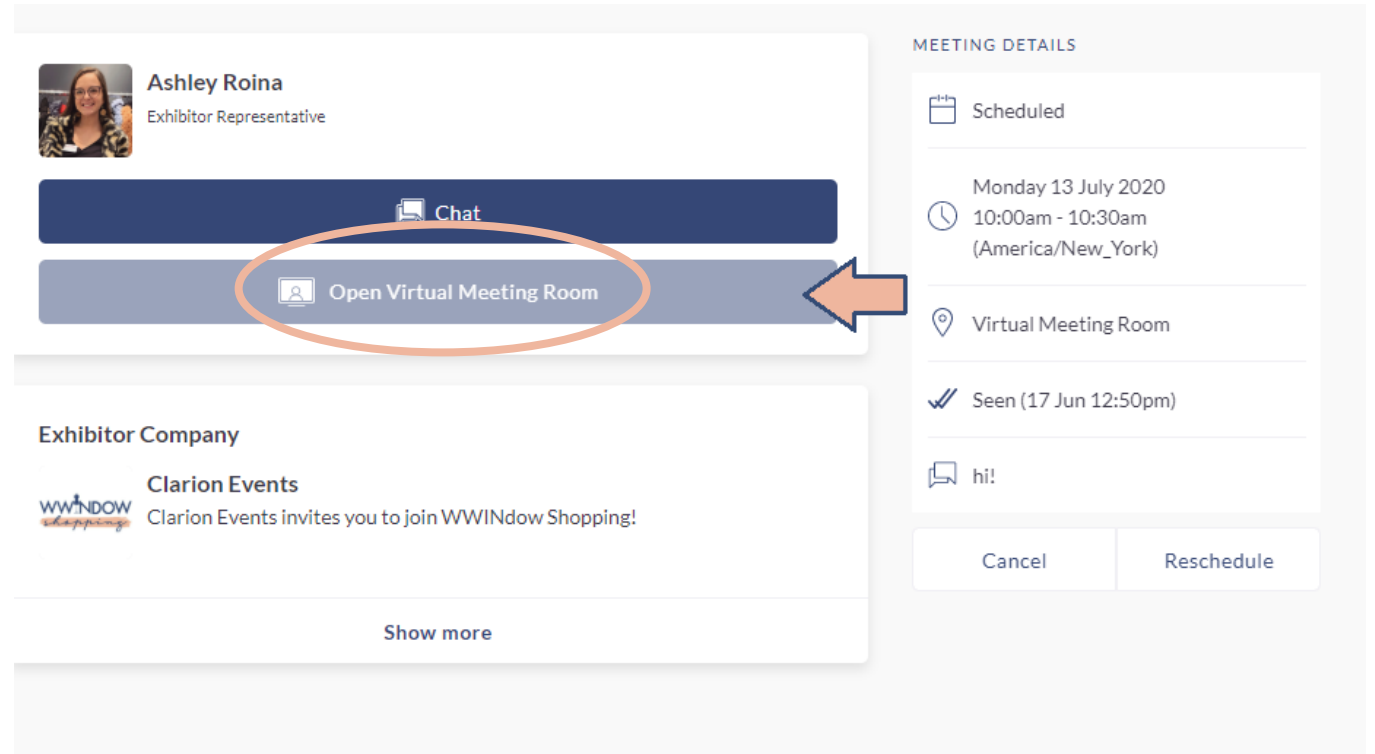


How do Virtual Meetings work?

Once you have a meeting scheduled:

- You will receive an email reminder 10 minutes before the meeting is set to begin with a link to join the virtual meeting room.
- You can also join directly from the platform. Under “**My Schedule**”, click the meeting details. The “**Open Virtual Meeting Room**” button will become active 5 minutes before the meeting starts.
- The virtual meeting room will open a new tab on your computer and your browser will request access to your microphone and camera.

Note: Google Chrome is the preferred browser for Grip Virtual Meetings.



The screenshot displays a user interface for a virtual meeting. On the left, a meeting card for Ashley Roina, an Exhibitor Representative, is shown. It includes a profile picture, a 'Chat' button, and a highlighted 'Open Virtual Meeting Room' button with a red arrow pointing to it. Below the card, the 'Exhibitor Company' section shows the WWINdow Shopping logo and the text 'Clarion Events Clarion Events invites you to join WWINdow Shopping!'. A 'Show more' link is visible at the bottom of the card. On the right, a 'MEETING DETAILS' sidebar provides information: 'Scheduled' status, the date 'Monday 13 July 2020', the time '10:00am - 10:30am (America/New_York)', the location 'Virtual Meeting Room', a 'Seen (17 Jun 12:50pm)' status, and a chat message 'hi!'. At the bottom of the sidebar are 'Cancel' and 'Reschedule' buttons.