



# WWIN & ILOE Studios February 2022

February 14-17, 2022

Caesars Forum - Forum, Summit, Academy

COMPANY NAME

BOOTH #

## OUTBOUND SHIPPING INFORMATION

**This form does not replace the Outbound Material Handling Form that must be completed on site.**

Exhibitors must pickup, complete and return the Outbound Material Handling Form to the LVE Exhibitor Service desk onsite. Shipments with no paperwork will incur additional charges and be return to the warehouse for disposition.

**IF YOU DO NOT CHOOSE AN OPTION BELOW AND YOUR CARRIER DOES NOT SHOW UP ONSITE, YOUR FREIGHT WILL BE AUTOMATICALLY RE-ROUTED WITH THE SHOW CARRIER AT THE EXHIBITOR'S EXPENSE.**

Overtime will be charged on all warehouse shipments, anything handled after 4:30pm and weekends.

In the event your selected carrier does not show please select one of the following here below.

RE-ROUTE VIA SHOW CARRIER PER ABOVE INSTRUCTIONS OR  RETURN SHIPMENT TO WAREHOUSE AT EXHIBITOR'S EXPENSE

NOTE: Exhibitor is responsible for contracting any carrier except those recommended in this manual. Las Vegas Expo will not be responsible for literature/products not properly packed and labeled by exhibit personnel.

I understand that Las Vegas Expo/LVE-IT Vegas shall not be responsible for loss, theft or damage to any display installed or dismantled under Las Vegas Expo's supervision of labor, nor for any misdirected, delayed or lost shipment of said display. I further understand that it is my/our responsibility to provide Las Vegas Expo with complete and accurate written instructions for the packing and/or shipping of said display by Las Vegas Expo supervised labor. Payment of all services will be my/our responsibility as the exhibitor.

SIGN: \_\_\_\_\_

PRINT: \_\_\_\_\_

DATE: \_\_\_\_\_

Once your shipment is packed and ready to be picked up, please return the Material Handling Agreement to Exhibitor Services. SHIPMENTS WITHOUT PAPERWORK TURNED IN WILL BE RETURNED TO OUR WAREHOUSE AT THE EXHIBITOR'S EXPENSE. Las Vegas Expo will make arrangements for all LVE exhibit transportation shipments. Arrangements for pick-up by other carriers is the responsibility of the exhibitor.

## RETURN FREIGHT & STORAGE

WAREHOUSE

Rates include delivery of shipment at close of show to LVE-IT VEGAS warehouse for storage or loading to outbound carriers. Freight that is crated or skidded and weighs 50 lbs. or more will be charged the following rates with a 1,000 lb. minimum.

OVERTIME fees are based on incoming weight - When move-in and/or move-out times are scheduled during overtime hours due to circumstances beyond the control of LAS VEGAS EXPO, any shipment delivered to, and/or picked up from show site, will be charged at an additional rate.

DRAYAGE TO WAREHOUSE	\$	17.00	per 100 lbs.
WAREHOUSE HANDLING	\$	8.50	per 100 lbs.

All freight returned to warehouse that is less than 50 lbs. will have a flat rate charge of \$76.50. A LVE Outbound Material Handling Form is required to be completed on site at the close of the show for this service.

STORAGE

MONTHLY STORAGE RATE	\$7.50	per 100 lbs.
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Monthly storage rate is billed quarterly, at \$22.50 per 100 lbs. (1,000 lbs. minimum)

All freight must be crated, palletized or boxed to be eligible for storage. LVE-IT VEGAS reserves the right to refuse to store freight due to condition of the freight, past payment history, etc. A signed Storage Agreement is required for storage of your freight.

**\*By signing, I understand and agree that LVE-IT VEGAS reserves the right to remove and dispose of stored materials from our facility after 90 days of non-payment.**

SIGN\*: \_\_\_\_\_

PRINT: \_\_\_\_\_

DATE: \_\_\_\_\_

## ADVANTAGES OF STORING WITH LAS VEGAS EXPO

- Save on expensive shipping charges.
- Storage freight is delivered to the show in advance of direct shipment.
- No Marshalling Yard, Check-in, or waiting
- Warehouse facilities and services are located in Las Vegas for year round access.
- 30 Days free storage included in LVE-IT VEGAS advance material handling rates.

The PAYMENT AUTHORIZATION FORM must accompany this form

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**Priority freight handling by our partners at:**



**LAS VEGAS EXPO**  
COMPLETE SHOW SERVICES



**COMPLETE**  
SHOW SERVICES

THE COMPLETE EXPERIENCE

**For immediate assistance 24/7/365**  
**Call: 800.643.3525**  
**Email: LVExpo@airwaysfreight.com**

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